**Team BearPaw Meeting Notes**

*Team Members: Terrance, Trung, Chau*

**AUG 30th** (1hr 30 min)

* Each team member was expected to come with ideas researched for the project **(2hr each)**
* Discussed Ideas for project.
  + Three Ideas formed.
    - Bearcatinator (UC version of Ackinator)
    - A Health and lifestyle app for meal and workout recommendation/tracking
    - A game recommendation application that uses your preferred games to recommend similar ones.
* Decided to hold weekly meetings every Wednesday around 3pm
* Delegated each team member to do individual research **(1hr each)** to determine which idea we wanted to commit to

**SEP 6th** (1hr 45 min)

* Talked about the individual research we did and narrowed down our project to one idea.
  + Team decided on the health and lifestyle app.
    - Determination was made based on bearcatinator seeming like too much of a logistical headache.
    - Couldn’t think of enough ideas to separate our game recommendation from competitors like steam.
* Discussed design general design concepts and features.
* Discussed potential code languages.

**SEP 13th** (1hr 45 min)

* Drafted Team Contract
  + Emphasis on accountability and equal participation
* Sketched up and discussed more ideas.
* Chau volunteered to take the lead on creating databases utilizing machine learning for recommendation services.

**SEP 20th** (2hr 30 min)

* Sketched out our design diagrams.
  + Determined our core features through the first diagram.
  + Through the second sketch decided to use a personal health goal to work hand in hand with our database using calories as the core anchor.
  + Our third diagram we began to finalize ideas for workflow through the application.
* Finalized our team’s name (Team Bearpaw)

**SEP 27th** (1hr 30 min)

* Decided Terrance will lead front end design and Trung will work on both depending on what’s needed, so he can supervise and lead front end and back-end integration.
* Worked on our task list.
  + Started with overarching tasks then created tasks branching of from the core components needed.
* Each member was tasked to spend ***an hour*** researching and thinking of any additional tasks that needed to be added to the list.

**OCT 4th** (1hr 30min)

* Discussed additions to tasks list and refined list.
  + Tried to remove any duplicate tasks or tasks too similar.
* Sketched out rough outlines for our timeline, milestones, and effort matrix.
* Delegated each team member to build timeline (Chau), milestones (Trung), and effort matrix (Terrance). **(1hr each)**
* Decided on Web application no mobile application for now

**OCT 11th** (2hr 15 min)

* Went over finalized tasks assigned to each member and made slight changes to clarify any inconsistencies.
* Held a discussion over our project constraints.
  + Determined an emphasis over ethical constraints and the importance of respecting religious beliefs as well as being aware of the importance of a 100% correct allergy filter if offered.
* Drafted our constraints essay based on our discussion.
* Secured an advisor for the project, discuss potential schedule and frequency of meeting with the advisor.

**OCT 18th** (2hr)

* Since no current tasks held a more laid-back meeting
* Did some research and brainstormed implementations for the application.
  + Leaning towards using django for our backend.
* Looked into and started a rough slide deck for our fall design presentation.
  + Decided to polish slide deck and meet again that Sunday to record presentation

**OCT 22th** (2hr 30min)

* Finalized slide deck and rehearsed presentation.
* Recorded and submitted final presentation.
  + Chau had to leave the meeting early before we recorded but was present for most the meeting.

**Nov 1st** (2hr)

* Skipped meeting last Wednesday because we were busy and met twice the week before
* Sketched out some concepts for front end design and meal recommending interface.
* Finalized team roles.
  + Chau (back end)
  + Terrance (front end)
  + Trung (both with integration focus)

**Nov 8th** (2hr)

* Worked on cleaning up or github repo for fall design report.
* Modified our timelines and tasks to update with changes in design since initial concept.
  + Changed approach to meal interface.
  + Changed approach to account setup.

**Nov 15th** (2hr 45min)

* Decided to skip meeting for next week because of the holiday.
* Prepared what we wanted to discuss with project advisor for final report.
* Made final touches to repo for final design and made sure our team formation table was up to date.
* Reflected on design process and discussed how much work would be expected over the winter break from each member.
  + Decided on if you have the time so we can all enjoy our semester break and to just keep group posted if you work on anything.
* Decided only to meet if needed for the rest of semester so the group can focus on exams.